

**Georgetown University**  
*Office of Environmental Health and Safety*

*LM-12 Preclinical Science Building  
3900 Reservoir Road, N. W.  
Washington D.C. 20057-1431*

*(202) 687-4712  
Fax (202) 687-5046*

**MINORS AND SUMMER STUDENTS REGISTRATION FORM**

Authorized User or Principal Investigator: \_\_\_\_\_ Phone: \_\_\_\_\_

Lab Address \_\_\_\_\_ Department: \_\_\_\_\_

Each Authorized User (AU) or Principal Investigator (PI) who will have students present in the laboratory during the summer, must submit the following information to Environmental Health & Safety (EH&S). This will ensure that the students are informed of the dates when the Summer Student Basic Laboratory Safety Training (including Biological, Chemical and Radiation Safety) will be provided. The AU or PI must ensure that the student/ minor attends the training sessions.

	Student Name	Email	Lab Phone:
1)	_____	_____	_____
2)	_____	_____	_____
3)	_____	_____	_____

	Lab Start Date	Lab Departure Date	Sponsoring Organization (if any)
1)	_____	_____	_____
2)	_____	_____	_____
3)	_____	_____	_____

General description of student's planned activities and work assignments, including the potential use of (or exposure to) radioisotopes or ionizing radiation, chemical and/or biological hazards:

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

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## MINOR STUDENT PARENTAL CONSENT FORM

*To be Completed By Principal Investigator/Authorized User Prior to Parental Signature*

**Principal Investigator/Authorized User:** \_\_\_\_\_ **Lab Address:** \_\_\_\_\_

**Name of Minor:** \_\_\_\_\_ **Emergency contact phone:** \_\_\_\_\_

**Date of Birth:** \_\_\_\_\_ **Start Date:** \_\_\_\_\_ **End Date:** \_\_\_\_\_

**Routine biomedical research involves the use of chemicals, radioisotopes, biohazardous materials and/or scientific instruments which may be hazardous, particularly if used improperly. This research laboratory contains the hazardous substances or devices checked below. A Laboratory Supervisor will provide specific operational procedures, safety precautions, instruction(s), and supervision to the student.**

- Biological Hazards**
  - Infectious Agents (Bacteria, viruses, fungi, parasites, rickettsial, prions)**
  - Recombinant DNA**
  - Non-Human Vertebrate Animals and Tissue**
  - Human Blood, Bodily fluids and/or and Tissue**
  
- Chemicals: ( hazardous, flammable, explosive, toxic, carcinogenic, mutagenic, etc.).**
  
- Equipment: ( centrifuges, autoclaves, fume hoods, etc.).**
  
- Radioactive Materials: ( low level stock solutions used in labeling techniques).**

Additionally, your child will be required to attend Basic Laboratory Safety Training (including Biological, Chemical and Radiation Safety) conducted by the Office of Environmental Health & Safety.

“I, the parent/guardian, acknowledge that there are hazards and risks associated with biomedical research and hereby consent and agree to my child’s participation. In consideration of Georgetown’s allowing my child to work in the above-referenced laboratory, I hereby release and hold harmless Georgetown University and its employees from any liability that may arise from my child’s failure to follow proper safety procedures in the Georgetown University laboratory.”

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Parent/Guardian Signature      Date

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Parent/Guardian Name (please print)

**A copy of this form must be forwarded to both EH&S and Human Resources.**

## Laboratory Safety Review for Students (Rotational, Visiting, Summer)

PI/Lab Supervisor: \_\_\_\_\_ Date: \_\_\_\_\_  
Print

Department: \_\_\_\_\_ Bldg/Lab #: \_\_\_\_\_  
Print

Student Name: \_\_\_\_\_ Student Signature: \_\_\_\_\_  
Print

**The following topics have been reviewed with the student. (Place a check [✓] by all applicable items):**

- Review of specific research being conducted in the laboratory
- Explanation and Reinforcement of Georgetown University laboratory safety requirements i.e. review of hazardous materials utilized in lab (Biological, Chemical, Physical, **Radiological [Please contact the Radiation Safety Office for training guidelines].**
- Instruction on known symptoms associated with exposure to highly toxic chemicals or infectious agents used in the laboratory
- Review of the laboratory Chemical Hygiene Plan and all Standard Operating Procedures
- Location of Material Safety Data Sheets and instructions on use.
- Location of Protective Equipment and demonstrated use (e.g., Eye Protection, Footwear, Gloves, Laboratory Coat, Surgical Mask, Biological Safety Cabinet, Fume Hood).
- Location of compressed gas cylinders with demonstrated proper set-up and storage procedures.
- Review of emergency procedures for: Building evacuation, Sheltering-in/Gathering-in, Personal injury, and Spills of hazardous materials.
- Identification of Emergency Equipment locations and procedures (Emergency Eyewash, Emergency Shower, Fire Alarm Pull Station, Fire Extinguisher, Telephone, etc.).
- Location of the Waste Disposal Flip Chart and Explanation of waste procedures for animal carcasses, bio-hazardous materials, chemicals, sharps/broken glass, and **radioactive material [Refer to the Radiation Safety Manual for guidelines].**
- Review of laboratory signage system as indicated on laboratory door posting.
- Familiarity of Georgetown University safety manuals (Laboratory Safety Guidelines, Chemical Hygiene Plan, Radiation Safety Manual, and Bio-Safety Manual).
- Registration for Safety Compliance Orientation and Training (Lab Safety Training) with Environmental Health and Safety (EH&S) at ext. 7-4712. This training includes Chemical and Biological Safety in laboratories, the Bloodborne Pathogens Standard, Hazardous Waste, Emergency Procedures and Life Safety.

**Retain this copy in the CHP Section 4**